

Minutes of the Special Meeting
CASPAR SOUTH WATER DISTRICT
VIA TELECONFERENCE (<https://us02web.zoom.us/j/4153283187>)

Saturday – March 26, 2022 @ 1:00 p.m.

I. Call to Order

The meeting was called to order at 1:01 p.m.

II. Roll Call

Board members Clouse, Keen, McCormack and Wasserman were present (all participating via teleconference).

III. Approval of Minutes: November 30, 2020 Board Meeting

The minutes of the November 30, 2020 Board meeting were presented for review and approval. Board member McCormack moved for their approval, which was seconded by Board member Wasserman. The motion was approved unanimously.

IV. Review of Financial Reports for Fiscal Year 2020-21 and Fiscal Year 2021-22 to date

The Board reviewed Financial Reports for Fiscal Year 2020-21 and Fiscal Year 2021-22 to date. No action was taken.

V. Amendment of Connection Fee Policy for New Construction and Adoption of Remodel Surcharge Fee for Remodels in Excess of 400 Square Feet of Habitable Space

A revision to the connection fee policy was discussed. The proposed fee policy was as follows:

Construction Type	Fee
New construction, vacant lot	\$850
New construction on previously developed lot where existing structure was removed, or at least 50% of former structure was destroyed.	\$850
Remodel or addition to existing unit which adds in excess of 400 square feet of habitable space.	\$425

Following review of the rationale for an amended fee policy, it was moved by Board Member Clouse and seconded by Board Member McCormack to adopt the proposed fee policy. The motion was approved unanimously.

VI. Approval of Invoice for Emergency Work Performed in February, 2022 on Headlands Drive.

This item was withdrawn.

VII. Approval of Budgets for Fiscal Year 2021-22 and Fiscal Year 2022-23

Proposed budgets for Fiscal Year 2021-22 and 2022-23 were presented and discussed. Board Member Wasserman moved the approval of the Fiscal Year 2021-22 budget, and Board Member Clouse seconded the motion. The proposed Fiscal Year 2021-22 budget was approved by the Board unanimously. Board Member Wasserman then moved the approval of the Fiscal Year 2022-23 Budget, and Board Member McCormack seconded the motion. The proposed Fiscal year 2022-23 budget was approved by the Board unanimously.

VIII. Award of Contract for Sewer Line Replacement on the west side of South Caspar Drive beginning near the intersection with Headlands Drive and extending south approximately 140 feet.

The Board discussed the need for sewer line replacement along the west side of South Caspar Drive, near the intersection with Headlands Drive. A contract with Akeff Construction Services, Inc. in the amount of \$19,715 was discussed. Board Member Clouse moved that the Board approve the contract, and the motion was seconded by Board Member Wasserman. The motion was approved by the Board unanimously.

IX. Public Comment

There were no public present.

X. Adjournment

The meeting adjourned at 2:09 p.m.