

**AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**CASPAR SOUTH WATER DISTRICT**  
Mendocino Community Library  
10591 Williams Street, Mendocino, CA 95460  
Saturday, August 3, 2019 @ 3:00 p.m.

I. Call to Order

President Clouse called the meeting to order at 3:01 p.m.

II. Roll Call

All members present (Clouse, Wasserman, Whaley, Keen). Also present, Marco McClean, videographer.

III. Approval of Minutes: August 4, 2018 Board Meeting

Moved by Clouse, second by Wasserman, unanimous approval.

IV. Review of Financial Reports for Fiscal Year 2018-19

Keen reviewed financial statements for fiscal year (ending June 30, 2019).

V. Consideration and Adoption of Fiscal Year 2019-20 Budget

Wasserman – asked about additional projects for next year, including smoke testing. Clouse to follow up with Steve Horne.

Moved by Whaley, seconded by Wasserman, unanimous approval.

VI. Approve award of contract to Akeff Construction for capital improvement project to replace approximately 600 feet of sewer line along Hilma Circle and Vega Drive, in the amount of \$40,000

Clouse reviewed project, which replaces old concrete pipe with plastic pipe. Condition of existing pipe may be contributing to higher flows during rain events. For example, 14,828 gallons/per day in March; in July, average daily flow was 4,882 gallons per day.

Clouse moved that we approve contract, Wasserman seconded. Agreed to require that contract will include naming CSWD as additional insured, verify that contractor is licensed and obtains permit.

Wasserman asked whether the project will require a lot of tree removal. Whaley mentioned that this area was where there has been a lot of leaks in the past. Clouse warned of possible overruns due to trees and other unexpected conditions.

Another possible source of leakage and intrusion may be unknown connections to the lines and connections that weren't plugged.

VII. Authorize purchase of \$50,000 Certificate of Deposit

Moved by Clouse, seconded by Wasserman, unanimous approval, to purchase a \$50,000 Certificate of Deposit, with \$25,000 reallocated from savings account and the balance from checking account.

VIII. Approval of Official Election Ballot for up to 3 nominees to the Special District Risk Management Authority Board

Unanimous approval to vote for Swan, O'Rourke, and Seifert-Raffelson to the Special District Risk Management Authority Board.

IX. Review General State of the System

Clouse reviewed some of the average daily flow numbers for the last year. Capital project for this year may take care of a lot of the water intrusion, as well as the smoke test planned for this year. About half of the total pipeline has been replaced with plastic pipe so far.

General discussion about the past capital projects.

X. Public comments

None.

Meeting adjourned at 3:40 p.m.