

CASPAR SOUTH WATER DISTRICT
MINUTES, BOARD OF DIRECTORS MEETING
Mendocino Community Library
10591 Williams Street, Mendocino, CA 95460
Saturday, March 25, 2017, 3:00 p.m.

I. Call to Order

Steve Clouse called the meeting to order at 3:05 p.m.

II. Roll Call

Board members present: Steve Clouse, Marc Wasserman, and Elmer Whaley.

Board members absent: M.L. Oxford.

Others present: Daniel Keen, Marco McClean

III. Approval of Minutes of the August 20, 2016 Board meeting

Minutes have not been prepared, due to Secretary Oxford's health issues. CD of the meeting is available for review.

IV. Financial Report

Wasserman distributed Balance Sheet and Statement of Profit and Loss for July 1, 2016 through January 31, 2017. Also distributed monthly statements, as well as budget and actual revenues/expenses for last fiscal year, plus the budget for current fiscal year. Items which are asterisked indicate that the expenditure was a capital improvement, including where the work was performed.

Keen asked how capital improvement work is funded. Wasserman replied that it is funded from funds on hand, and it is expected that this would be the case next year.

Clouse confirmed that current assets are \$283,000, with \$61,100 in the checking account. New assessments will add another \$50-60,000.

V. General State of the System

Clouse reviewed flow charts from July 2016 to date.

Clouse reviewed new work completed: August – 340' concrete pipe replaced with plastic pipe, repaired two septic tanks due to prevent infiltration, manhole repaired, 4 laterals were repaired. September – 600' of mainline replaced. October – lids were sealed in certain areas.

Clouse continued to review flow volumes for October, November, December (2016) and January 2018. Maximum flow allowed is 13,600 gallons per day. In October, 4000 gallons; November, 4700 gallons with 10 inches of rain; December, 6000 gallons with 6.75 inches of rain; January, 11,508 gallons with 13.66 inches of rain; February, 18,000 gallons with 10.72 inches of rain. This month (March) the flow numbers are declining. When it rains, we are getting infiltration.

Clouse noted that responsibility for maintenance of culverts belongs to the County, and they have not been doing maintenance lately. He has spoken to Carl Meckling from the County, and he had assured him that the work would be done this winter, but that was before the high volumes of rain.

Discussion among members about culverts, standing water and need for maintenance of overgrown grass and possibly grading to get better flows through culverts.

VI. New Business

No new projects for remainder of 2016-17 Fiscal Year.

Steve Horne has prepared a chart (distributed) which showed previous work completed and proposed work for the coming year. A new manhole is proposed. Certain problem areas that don't allow camera viewing or snaking will be addressed. There are connections that were built by the original subdivider that were not used and may be the source of some infiltration. Smoke testing will be used to find these locations.

General discussion about lack of oversight when homes were first built, lack of information about where stub-outs were located, and general building practices at the time. Today, sewer master is reviewing the work whenever a connection is made, and as pipeline is replaced, old stub-outs are eliminated.

General discussion about connection fees for new connections to the sewer system. Homes built after 1994 have pre-treatment septic systems on site, and all new homes must have these before discharging to the District's system. Those properties with septic systems on site must pump every 5 years, and Clouse will be sending notices to them shortly.

General discussion about history of subdivision.

Discussion about whether the system has any capacity issues – the system has adequate capacity and could handle additional connections.

Discussion about how the system operates – including pumping frequency, operation of the leach field.

Discussion about upcoming smoke tests. Notice will be provided to homeowners before the work is done.

VII. Public Comment

There was no one wishing to speak to the Board under Public Comment.

The meeting adjourned at 3:55 p.m.