



1234 North Market Blvd.
Sacramento, CA 95834
toll-free: 877.897.8806
phone: 916.553.4900
fax: 916.553.4904
www.suspinc.org

April 24, 2026

Stephen McCormack, President
Caspar South Water District
P.O. Box 477
Mendocino, CA 95460

Stephen,

The Specialized Utility Services Program, Inc. (SUSP) is pleased to provide this proposal for plant assessment services to Caspar South Water District. All services will be offered as needed at an hourly rate.

Please contact me if you have any questions or concerns.

Sincerely,

Dan DeMoss
CRWA/SUSP Executive Director
1234 North Market Blvd.
Sacramento, CA 95834
E: ddemoss@calruralwater.org
C: 916.616.7761

**Caspar South Water District
Wastewater Treatment Plant Assessment Proposal**

April 24, 2026

1. SUSP Company Information, Qualifications, and Standards
2. Scope of Services
3. Price Proposal
4. Summary Proposal

1. Company History, Experience, and Qualifications

Specialized Utility Services Program, Inc. (SUSP) started as an active subsidiary of California Rural Water Association (CRWA) in 2010 and became incorporated in 2012. SUSP was developed specifically to work with systems that were in need of contract operations and management. CRWA's technical assistance staff were frequently asked to serve as both management and operations for systems on a full-time basis, thus facilitating the need for a private business enterprise to serve our utilities.

SUSP quickly became a focus for CRWA when the need became so apparent for quality contract operations, maintenance, and management of rural small and mid-size communities. Existing CRWA staff were given the opportunity to assist management in developing the company's framework and the culture that we have today.

Ever-growing needs of small and midsize utilities have expanded to include a full menu of services, including engineering services, rate studies, median household income (MHI) studies, leak detection services, smoke testing, backflow testing and repair, cross-connection surveys, operations training, compliance reporting, and more.

In the last 10 years, SUSP staff have served in every capacity, from management to operations, for both water and wastewater systems that have from 300 connections to 6,000 connections across the state.

The SUSP team has an established track record of working with small and mid-sized rural communities. SUSP currently employs three Grade 5 operators, and twenty Grade 2 operators or higher, in both water treatment and distribution, and wastewater treatment. SUSP employs three management staff with an average of 19 years' experience in the water/wastewater industry. SUSP staff are experienced in every facet of system Operation and Maintenance as well as in system compliance; and all the staff are experienced in both day-to-day operations and management, as well as being technical assistance and training providers in their former roles with CRWA.

SUSP is in a unique position in that it is a subsidiary of CRWA. CRWA is a non-profit water/wastewater technical assistance and training organization with over 1,100 utility members across the state of California. This relationship allows SUSP to utilize the various talents of more than 25 personnel who are certified at a minimum of Grade 2 or higher in water and wastewater, and have many decades of experience, on an as-needed basis.

Key Staff

SUSP will provide qualified staff to provide all requested services. The following staff have been selected to start the contract. SUSP will also look at any former operators of the system for employment with SUSP at the facilities. They will be required to go through an interview process and the usual background checks.

Principal Staff

Dan DeMoss, Project Manager

WT2, WD2, & Utility Management Certified

Dan has 30 years of experience in water/wastewater and public works and serves the SUSP-operated systems in a variety of roles. Dan currently serves as GM of 5 small CSDs that range in size from 196 to 400 connections. Dan serves as the Executive Director of CRWA and SUSP and has extensive experience in navigating the various state and federally funded infrastructure funding programs. Dan also performs operation and management training and works with staff in the development of workforce development programs for the water and wastewater industry.

SUSP Management and Operations Staff

Fernando Saenz, SUSP Operations Manager

WWT3, WT3, & WD2

Fernando has been with SUSP for 7 years and has proven himself to be invaluable in day-to-day operations, operator training, system management, and emergency response. Fernando is tasked with managing the field operations and the compliance group of SUSP and has 3 centrally located operations managers in the North, Central, and South parts of the state. Fernando has extensive experience in wastewater treatment, water treatment, and system operations. Fernando is very knowledgeable in the mandates placed on operators by the compliance permits and by state and regional board field staff in both water & wastewater operations.

Michael Busse, SUSP Regional Manager

WWT5 WT4 WD2

Mike has 22 years of experience in water and wastewater operations and management. Highly skilled and knowledgeable in all aspects of the water processing puzzle, Mike has successfully managed a 2.78 ADWF Class IV activated sludge plant and Class III conventional drinking water plant, including lab direction, reporting, regulatory compliance, and staff safety program management.

2. Wastewater Treatment Plant Assessment

Responsibilities of SUSP:

1. SUSP will provide a Grade 3 or higher wastewater treatment operator and manager to conduct an onsite evaluation and assessment of the existing facilities.
2. SUSP will provide a comprehensive assessment the current status and any recommendations to Caspar South Water District in a final report. The report will thoroughly outline any projects, capital and/or any other requirements to implement the recommendations. Any recommendations will include a scope of work, including an estimate of complexity, cost, and timeline.
3. SUSP will be available to answer questions for Caspar South Water District and their board about the assessment.

3. Caspar South Water District Price Proposal

SUSP will provide the general and direct services as outlined under the proposal scope of services. SUSP anticipates a total of one day of onsite evaluation and an additional two to three days to complete the assessment report.

Contract Pricing

Wastewater Treatment Facility Assessment	\$5,000
---	---------

4. Proposal Summary

This is a price proposal, and a more formal contract will be submitted upon agreement on this proposal. We are flexible in providing services, so please feel free to discuss any aspect of this price proposal with me for clarification. If you would like to see changes in the scope of services, we will be glad to discuss any ideas or options that you might want to bring to the table. Please understand that this is a price proposal and that final contract documents will reflect more specific terms. If you are in agreement with this price proposal, please sign, date and return this proposal to:

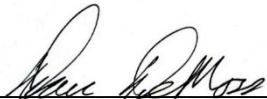
*SUSP, Inc., 1234 North Market Boulevard, Sacramento, CA 95834
Attention: Ruby Brungess
via Fax: (916) 553-4904 or via Email: rbrungess@calruralwater.org*

X _____
Caspar South Water District:

Date

Name

Title

X  _____
SUSP, Inc: Dan DeMoss,
Executive Director

04/24/2026
Date