

**AGENDA**  
**SPECIAL MEETING**  
**CASPAR SOUTH WATER DISTRICT**  
**VIA TELECONFERENCE (<https://us02web.zoom.us/j/4153283187>)**

Tuesday - November 17, 2020 @ 6:00 p.m.

Due to the Coronavirus emergency, all Caspar South Water District meetings will be held via teleconference. Members of the public interested in participating or observing the meeting may either click the link above or type the link into an internet browser. You will be taken to the internet platform where the meeting is being held.

All agenda materials are available online at <https://cswd.specialdistrict.org/2020-11-17-board-meeting>.

I. Call to Order

Called to order at 6:01 p.m. by President Clouse.

II. Roll Call

Marc Wasserman, Steve McCormack, Dan Keen, Steve Clouse present

III. Approval of Minutes: May 30, 2020 Board Meeting

Wasserman moved, McCormack seconded, approved unanimously.

IV. Review of Financial Reports for Fiscal Year 2019-20 and Fiscal Year 2020-21

Board reviewed financial reports.

V. Acceptance of the Fiscal Year 2019 Audit Report

The Board reviewed the recently completed Audit and accompanying Management letter. In response to the suggestions made on page 6 of the letter, Keen will inquire of SDRMA about getting fraud insurance coverage, and will ask about requirements for such coverage. Clouse suggested that the Board set a reasonable minimum threshold that would require a Board member's signature before payments above a certain amount. McCormack agreed.

Moved by Clouse, seconded by Wasserman to accept the Audit Report. Approved unanimously.

VI. Award of Contract for Sewer Line Replacement on Polaris Drive

Keen – announced abstention from this item due to potential conflict of interest, as he is a property owner within 500' of project.

Members discussed the scope of the project, clarifying that it is a replacement of the existing pipe. Members noted that Akeff did a good job on recent project, was very competitive and this is a

competitively-priced bid. Due to rain and possible delay, Clouse will ask Akeff if they will honor this price if the project is delayed significantly.

Moved by McCormack, seconded by Wasserman, to award contract to Akeff. Motion approved with three yes votes (Clouse, Wasserman and McCormack), zero no votes, and one abstention (Keen).

VII. Approval of Voting Selections for the Independent Special District Representatives on the Mendocino Local Agency Formation Commission Board

Keen – reviewed the purpose of the item with the Board. Board members discussed the applications submitted by the nominees.

Moved by Clouse, second by Wasserman to select Terry Gross and Francois Christen as the CSWD's votes for the Mendocino County LAFCO Board. Unanimously approved

VIII. Public Comment

There were no members of the public in attendance.

IX. Adjournment

The meeting was adjourned at 6:49 p.m.