

MINUTES
SPECIAL MEETING
CASPAR SOUTH WATER DISTRICT
45456 S. Caspar Drive, Mendocino, CA 95460
Thursday, April 16, 2026 @ 4:00 p.m.

All agenda materials are available online at:

<https://cswd.specialdistrict.org/2026-04-16-board-special-meeting-of-the-board-of-directors-rescheduled-from-april-9-2026>

I. Call to Order

The meeting was called to order at 4:15 pm.

II. Roll Call

Board members Bruce, McCormack and Keen were present.

III. Public Comment

None.

IV. Approval of Minutes: February 25, 2026 Board Meeting

Approval of the minutes was moved by Bruce, seconded by McCormack, and approved unanimously.

V. Consideration of Approval of Budget for Fiscal Year 2026-27

The Board reviewed the proposed budget for Fiscal Year 2026-27. Bruce suggested that the budget include a line item titled "Contribution to Reserves," to more explicitly note when additions to reserves are being made. There was also discussion about a proposed rate increase for next year, with the Board agreeing that an assumed \$300 per parcel increase be included in the budget (\$200 for undeveloped parcels).

Approval of the budget was moved by McCormack, seconded by Bruce; unanimously approved.

VI. Consideration of Proposed Sewer Service Charge Increase and Authorization to Initiate Proposition 218 Process

The Board had an extensive discussion about the process for considering a sewer service rate increase. After discussion, on motion by Board member Bruce, seconded by McCormack, and unanimously approved, the Board:

1. Approved Resolution 26-01, a Resolution of Intent to increase sewer service charges
2. Approved a proposed rate increase of \$300 per developed parcel, and \$200 per undeveloped parcel.

3. Approved the Proposition 218 Notice of Public Hearing
4. Set a date of July 15, 2026 at 4:00 p.m. for the public hearing at 45420 Gayle Circle.
5. Authorized the Secretary to mail required notices to property owners, on or about May 22, 2026.

VII. Adjournment

The meeting was adjourned at 5:42 p.m.